

Weare Public Library
Trustees Meeting
September 9,2004
unapproved

Present: Dino Quimby, Lynn Hanna, Trustees; Christine Hague, Library Director.

Chairman Quimby called the meeting to order at 6:38 p.m.

Trustees reviewed minutes of the August meeting. Minutes accepted.

Old Business

Technology Quimby suggested that our operating budget should include the installation charges of 20%. He also suggested starting at 10 to 15% and building that line in the budget to include the installation charges.

The board also discussed increasing the computer maintenance budget line to \$1500 for technology. At the present moment the line reads \$0. The library needs to increase that line to maintain our equipment and not put more pressure on the town.

Hague reported that she needed to submit our capital reserve application by September 12th to the town. Quimby suggested that our processors and monitors will need replacing but the server may be in good shape.

The board then reviewed a copy of the Technology Plan that Hague had put together. Hanna made a motion to approve the plan. Quimby seconded and it was approved. Hague will send a copy to the state.

The trustees unanimously approved the Capital Improvement Plan.

New Business

Cora Jo Ciampi, the children's librarian, sent a letter to all the trustees asking for unpaid leave for her to go to Haiti as part of a mission trip.

Quimby motioned to let her have the time, Hanna seconded, motion approved.

Hague reported that the selectmen wanted the budget to them by October 4th, but in the selectmen's minutes Petrain said she wanted the minutes by October 11th. The trustees agreed to wait to receive some guidance from the selectmen as to when they want the budget.

Next meeting was agreed upon Thursday, October 7th at 6:30 p.m.

Meeting adjourned at 7:20.

Respectfully submitted,

Lynn Hanna

secretary